

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 19, 2005

Division: Management Services

Bulk Item: Yes ☐ No ☒

Department: Administrative Services

**AGENDA ITEM WORDING:** Presentation of Years of Service Award to Calvin Allen, Coordinator, Equal Employment, Management Services Division, Administrative Services, for twenty years of service to Monroe County.

**ITEM BACKGROUND:** Monroe County has established a Years-of-Service recognition program.

**PREVIOUS RELEVANT BOCC ACTION:**

**CONTRACT/AGREEMENT CHANGES:** N/A

**STAFF RECOMMENDATIONS:** Presentation

**TOTAL COST:** \$350 plus plaque

**BUDGETED:** Yes ☒ No

**COST TO COUNTY:** \$350 plus plaque

**SOURCE OF FUNDS:** Ad Valorem

**REVENUE PRODUCING:** Yes ☐ No ☒ **AMOUNT PER MONTH**  **Year**

**APPROVED BY:** County Atty ☐ OMB/Purchasing ☒ Risk Management ☐

**DIVISION DIRECTOR APPROVAL:**

*Sheila A. Barker*

Sheila A. Barker

**DOCUMENTATION:** Included ☒ To Follow ☐ Not Required ☐

**DISPOSITION:**

**AGENDA ITEM #** B-3

Presentation of Twenty Years-of-Service Award  
To  
Calvin Allen

Calvin Allen started with Monroe County in November 1984, as an Assistant County Attorney. He has been in the Management Service Division since December 1990, when he received a promotion into the Equal Employment Coordinator position in the Human Resources Department. He is in charge of monitoring all employment practices regarding the Equal Employment Opportunity Act and serves as our American with Disabilities Act (ADA) Coordinator. Calvin mediates many complaints and grievances, between employees and their departments. Calvin serves as the staff representative to the Grievance Council. He is well respected by his fellow employees and they seek out his guidance on how to resolve problems. Calvin monitors all unemployment claims and files protest where appropriate resulting in significant savings to the county.

When we presented Calvin with his 15 Years-of-Service award he had just received the Florida Bar President's pro Bono Service Award for 1999 from the Sixteenth Judicial Circuit. His civic endeavors has continued since then with his successful efforts to have a Monroe County Judge restored posthumously to his judgeship. He has been certified as a Circuit Court Mediator. He has also assisted with the county be awarded \$750,000 for a CDBG Grant because Monroe County received the highest number of bonus points for minority employment. Not only is Calvin an asset to the community; he is a great asset to the county.